

VAT Certificate of Declaration



Certificate to SmartestEnergy Business Limited (registered address: Ridgeworth House, Liverpool Gardens, Worthing BN11 1RY, company registration number: 06468946) in respect of customers qualifying for reduced rate of VAT. **If the certificate is not fully completed, we may have to return it to you for further clarification. Please note that one form per property is required.**

For information on VAT applicable to energy supplies, you may contact the HMRC VAT helpline or check HMRC VAT Notice 701/19: fuel and power.

Instructions

There are two ways to complete this form:

1. Edit the pdf using a pdf reader, then print and sign the declaration
2. Print the form first then fill in the fields by hand and sign the declaration

Fields marked with an * are mandatory

Instructions for submitting this form by post or email can be found at the end of the form.

Part 1 - Customer details

Qualifying Customer Name*:	<input type="text"/>
Address of Qualifying Premises*: (including postcode)	<input type="text"/>
Customer Account Number:	<input type="text"/>
Company Registration Number*:	<input type="text"/>
Company Registered Address (if different from the Address of Qualifying Premises)*:	<input type="text"/>
Is the company VAT registered?*	<input type="checkbox"/> Yes <input type="checkbox"/> No
VAT Registration Number (if registered)*:	<input type="text"/>
Charity Registration Number (if registered):	<input type="text"/>
Ofsted Registration Number (if registered):	<input type="text"/>

Part 2 - Claim details

Reason for claim (please tick one box only) *:

Domestic use: Combined business and domestic use:
Charitable non-business use: Exempt charity:

Explanation of your claim*:

Part 3 - Supply details and qualifying feedback

Please provide the MPAN/MPRN number(s) relevant to this declaration. Percentage of total consumption qualifying for the reduced rate of 5% VAT*:

Electricity MPAN/Gas MPRN numbers*:

 %

If you require more space, please attach your MPAN list to this document.

Note - you must be able to demonstrate to HMRC (if required) that the percentage(s) on which you are claiming the reduced rate of VAT is for a valid qualifying cause.

Date from which the reduced rate of VAT should apply*:

Part 4 - Declaration

I certify that the information given is correct and complete. I undertake to inform SmartestEnergy Business Limited of any changes in circumstances (please tick the box) *:

I am duly authorised to make and sign this declaration on behalf of the named qualifying business (please tick the box) *:

I have attached the required evidence to support this claim (please tick the box):

SmartestEnergy Business Limited or HRMC may check the validity of a declaration at any time. If an incorrect certificate is given, you may be liable to penalties under the provision of S62 of the VAT Act 1994 [VAT] and/or Paragraph 101 of the Finance Act 2000 [Climate Change Levy], equal to the amount of VAT that should have been charged to you, less the amount of VAT that was actually charged and/or 105% of the CCL relief over-claimed.

Signed*:

Full name of signatory*:

Position in organisation*:

Date*:

Part 5 - Submit your declaration

By post

SmartestEnergy Business, Ridgeworth House, Liverpool Gardens, Worthing BN11 1RY.

By email

Scan and send the signed document as an attachment to our team at: customerservices.business@smartestenergy.com