

VAT Certificate of Declaration

Certificate to SmartestEnergy Business Limited (registered address: Premium House, The Esplanade, Worthing, West Sussex, BN11 2BJ, company registration number: 06468946) in respect of customers qualifying for reduced rate of VAT. **If the certificate is not fully completed, we may have to return it to you for further clarification.**

For information on VAT applicable to energy supplies, you may contact the HMRC VAT helpline or check HMRC VAT Notice 701/19: fuel and power.

Instructions

There are two ways to complete this form:

1. Edit the pdf using a pdf reader, then print and sign the declaration
2. Print the form first then fill in the fields by hand and sign the declaration

Fields marked with an * are required

Instructions for submitting this form by post or email can be found at the end of the form.

Part 1 Customer details

Qualifying Customer Name*:	<input type="text"/>
Address of Qualifying Premises*:	<input type="text"/>
Customer Account Number*:	<input type="text"/>
Company Registration Number*:	<input type="text"/>
Company Registered Address (if different from the Address of Qualifying Premises) *:	<input type="text"/>
VAT Registration Number (if registered) *:	<input type="text"/>
Charity Registration Number (if registered):	<input type="text"/>
Ofsted Registration Number (if registered):	<input type="text"/>

Part 2 Claim details

Reason for claim (please tick one box only) *:

Domestic use: Combined business and domestic use:
Charitable non-business use: Exempt charity:

Explanation of your claim*:



Part 3 - Supply details and qualifying feedback

Please provide the MPAN number(s) relevant to this declaration.

Please remember that one form per property is required.

Electricity MPAN numbers*:

If you require more space, please attach your MPAN list to this document.

Percentage of total consumption qualifying for the reduced rate of VAT*:

 %

Note - you must be able to demonstrate to HMRC (if required) that the percentage(s) on which you are claiming the reduced rate of VAT is for a valid qualifying cause.

Date from which the reduced rate of VAT should apply*:

Part 4 - Declaration

I certify that the information given is correct and complete. I undertake to inform SmartestEnergy Business Limited of any changes in circumstances (please tick the box) *:

I am duly authorised to make and sign this declaration on behalf of the named qualifying business (please tick the box) *:

I have attached the required evidence to support this claim (please tick the box) *:

SmartestEnergy Business Limited or HMRC may check the validity of a declaration at any time. If an incorrect certificate is given, you may be liable to penalties under the provision of S62 of the VAT Act 1994 [VAT] and/or Paragraph 101 of the Finance Act 2000 [Climate Change Levy], equal to the amount of VAT that should have been charged to you, less the amount of VAT that was actually charged and/or 105% of the CCL relief over-claimed.

Signed*:

Full name of signatory*:

Position in organisation*:

Date*:

Part 5 - Submit your declaration

By post

SmartestEnergy Business,
Premium House, The Esplanade,
Worthing, West Sussex, BN11 2BJ

By email

Scan and send the signed document as an attachment to our team at: customerservices.business@smartestenergy.com

