**Sub-Broker Name**

**PLEASE ATTACH customer LETTERHEAD**

Sub Broker Address

City

Postcode

Email

Telephone number

Company Registration: (if applicable)

Broker ADR registration number:-

LETTER OF AUTHORITY

\*Company & Customer Name

Customer Address

City/Town

Postcode

Email

Telephone number

Company Registration (if applicable):

Date:

Re: **[Sub-Broker]** Authorisation.

By signing this letter of authority, you authorise **[insert sub broker name]** to provide your data to, and receive data about you from **Energy suppliers** and **The Energy Company UK Ltd** in connection with the services listed below

MPAN/S:..................................................................................................... MPRN/S:...................................................................................................

They are authorised to:

Process EES (Electricity Enquiry Service) and Xoserve searches.

Access current & historical; pricing, billing information, copy invoices, industry held consumption data (Including usage data directly from our Meter Operator/Data Collector/Data aggregator), contract information and end date confirmation.

It is understood that **[Sub-Broker]** will not sign any contracts on our behalf, and any brokered contracts will be duly signed by an authorised person at the above \*Business. I also understand that a credit reference may be sought in conjunction with a supply contract application.

I understand that **[Sub-Broker )** are an energy contract broker and do not act as our agent. They will use our data to assess our energy needs and to broker a contract between the above \*business and an energy provider.

Authorisation will remain in place for 12 months or until 3 months after the last contract end date for any contracts **[Sub-Broker]** has brokered on our behalf.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Please print name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position in Company:** ....................................................................................... **Date:** ................................................................... ........................

By signing this Letter of Authority, you agree that our working relationship, formed as a result of this Letter of Authority, is governed by the terms and conditions for supply of services that are available at: [broker contact/web address]. *I accept that I have read and understood the information contained within this LOA.*

I confirm that we ARE a microbusiness...please tick NOTE: A Microbusiness will have fewer than 10 employees and a yearly turnover of not more than 2 million Euros, OR use less than 100,000kWh of Electricity a year or use less than 293,000kWh of Gas a year.

If we are successful in brokering an energy contract between you and the supplier, we may earn a fee. The fee will usually be included within our proposals we present for your consideration. Our fee amount is included within the energy unit rate (kWh) and we will collect the fee directly from the energy supplier. Note: As part of our commitment to you we\* will be using the services of a TPI...**The Energy Company UK Ltd\*\*,** Lon Parcwr, Ruthin, LL15 1NJ who will co-ordinate and support the processing of any Gas and/or Electricity contract/s. There is no obligation to take our advice.  Please be aware that although this Letter of Authorisation includes the duties of the third party intermediary (TPI), it does not create us or the TPI as an agent of you or your company. **\*\* The Energy Company UK Ltd** operate under the auspices of **the Utilities Intermediaries Association** and adheres to their code of conduct. Details at www.uia.org.uk. The Energy Company will have to store data including names, addresses and telephone numbers. We will not share details with any unauthorised companies or third parties. We promise to collect, process, store and share data securely in accordance with GDPR legislation. (ICO Registration Number Z9969618) Our privacy notice, Ombudsman registration and ICO compliance notices can be found on our website (theenergycompany.co.uk).

Folio:AGNT:17:10:23