COMMERCIAL PROPERTIES
CHANGE OF TENANCY

Your details

Name			
Company name and address			
Company registration		Telephone number	
Email address		Fax number	

Property details

Site address			
MPAN(s)			
Meter location			
Current meter reading(s)		Meter serial number	

Change of tenancy date/read(s)

Meter read(s) on change of tenancy date	
Change of tenancy date	

Outgoing occupier details

Change of tenancy date		Telephone number	
Email address		Fax number	
Forwarding address			

SSE Energy Solutions is a trading name of SSE Energy Supply Limited, registered in England and Wales number 03757502, which is a member of the SSE Group. The registered office of SSE Energy Supply Limited is No. 1 Forbury Place, 43 Forbury Road, Reading, RG1 3JH.

Incoming/new occupier details

Company/business name				
Company registration number				
Telephone number		Contact name		
Fax number		Email address		
Billing address				
Will site be trading or vacant?	Trading ☐	Vacant ☐		
Copy of lease/tenancy agreement	Yes ☐	No ☐		
Please state business use				
Payment method	CHAPS ☐	BACS ☐	Direct debit ☐	Cheque ☐
Account name				
Account number		Sort code		

Sole trader only

Name of proprietor			
Nature of business		Date of birth	
Home address			

Landlord's details

Name		Telephone	
Address			

Completed by

Signed		Date	
Name (please print)			

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