

# Business Energy Supply Contract

You should complete and sign this form if you wish to take a supply of energy from us under our Valda SmartChoice tariff.

## A. Customer Details

Please use this section to identify who is entering into this contract with us

**Business Name** (please use your full legal business name)

**Company Number** (if applicable)

**Trading Name** (if different)

**Charity Number** (if applicable)

**Business Structure** (please tick which box describes your business)

Company

Limited Liability Partnership

Sole Trader

Partnership

## B. Contact Details

Please use this section to identify the person authorised to deal with your contract and how we may contact you

**Contact Name** (please include title, first name and surname)

**Job Title**

**Contact Address**

**Contact Telephone Number**

**Contact Mobile Number\***

**Contact Email Address\***

\*We require an email address and a contact mobile number, as we send all correspondence to you electronically, including customer service messages and other important information about your contract.

## C. Credit Check

You have already passed Valda Energy's credit criteria as part of the pre-qualifier checks for this product, if you are a company, limited liability partnership or sole trader, you confirm this check was made against the person/business named in Section A as our customer, and if you are a partnership this will have been made against one or more parties.

**This section should be completed by SOLE TRADERS and PARTNERSHIPS**

- Sole Traders – please confirm the details of your date of birth and your home address for the last two years used for the pre-qualifier check.
- Partnerships – please confirm dates of birth and home addresses for the two partners used for the pre-qualifier check.

**Name**

**Name**

**Date of Birth**

**Date of Birth**

**Address**

**Address**

Further address details are set out in a supplementary address schedule

Yes

No

## D. Contract Details

Fixed Term Period (in months)  Preferred Start Date  Third Party Costs\* £  Initial Payment (if applicable) £

<p><b>Site Address - 1</b></p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div> <p><b>Electricity MPAN</b> <input style="width: 150px;" type="text"/> <b>kVA</b> <input style="width: 60px;" type="text"/></p> <p><b>Gas MPRN</b> <input style="width: 150px;" type="text"/></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Electricity Charges</th> </tr> </thead> <tbody> <tr> <td>Standing Charge</td> <td><input style="width: 60px;" type="text"/></td> <td>p/day</td> </tr> <tr> <td>Availability Charge</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kVA/day</td> </tr> <tr> <td>Day Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> <tr> <td>Night Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> <tr> <td>Weekend Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> <tr> <td>Evening/Weekend Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> <tr> <td>Eve. Weekend &amp; Night Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> <tr> <td>Off Peak Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> </tbody> </table>	Electricity Charges			Standing Charge	<input style="width: 60px;" type="text"/>	p/day	Availability Charge	<input style="width: 60px;" type="text"/>	p/kVA/day	Day Rate	<input style="width: 60px;" type="text"/>	p/kWh	Night Rate	<input style="width: 60px;" type="text"/>	p/kWh	Weekend Rate	<input style="width: 60px;" type="text"/>	p/kWh	Evening/Weekend Rate	<input style="width: 60px;" type="text"/>	p/kWh	Eve. Weekend & Night Rate	<input style="width: 60px;" type="text"/>	p/kWh	Off Peak Rate	<input style="width: 60px;" type="text"/>	p/kWh	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Gas Charges</th> </tr> </thead> <tbody> <tr> <td>Standing Charge</td> <td><input style="width: 60px;" type="text"/></td> <td>p/day</td> </tr> <tr> <td>Unit Rate</td> <td><input style="width: 60px;" type="text"/></td> <td>p/kWh</td> </tr> </tbody> </table>	Gas Charges			Standing Charge	<input style="width: 60px;" type="text"/>	p/day	Unit Rate	<input style="width: 60px;" type="text"/>	p/kWh
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Please tick here if you have attached a supplementary site schedule.

\* Third party costs are fees that have been paid, or are due to be paid, in respect of your contract to the person who introduced you to us, which are recovered through your charges. The amount reflects our estimate of those fees in respect of the full duration of your contract.

## E. Customer's Authorised Signature

By signing and returning this form you are offering to enter into a contract with Valda Energy Limited on the terms set out in this form and our standard terms of supply for the Valda SmartChoice tariff (which can be found on our website at [www.valdaenergy.com/terms-and-conditions](http://www.valdaenergy.com/terms-and-conditions)).

This offer may not be withdrawn after it has been submitted to us. If your offer is accepted by us, we will send you a welcome pack by email including specific details about your contract. Your contract will not start, and we will not apply to become registered for your site(s), until we have accepted your initial payment method.

The information you provide in this form will be used by us (including our agents and service providers) for all matters relating to the supply of energy to you, including credit and qualifier checks, billing and the general administration of your account. You can find information about how we handle your information in our privacy notice, which can be found on our website at [www.valdaenergy.com/privacy](http://www.valdaenergy.com/privacy).

You confirm that you have informed the persons named in this form about how their personal information will be used by us (including where credit checks may be made against them) and you have their permission to disclose their details to us for those purposes.

<b>Name</b>		<b>Signature</b>	
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	
<b>Job Title</b>		<b>Date</b>	
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	

# Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Valda Energy Limited  
 Unit 11 Talisman Business Centre  
 Talisman Road  
 Bicester  
 Oxfordshire  
 OX26 6HR

Service user number

4	5	1	4	2	6
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Name(s) of account holder(s)


Reference

V	A	L	D	A	E	N	E	R	G	Y									
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Bank/building society account number

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**Instruction to your bank or building society**

Please pay Valda Energy Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Valda Energy Limited and, if so, details will be passed electronically to my bank/building society.

Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Signature(s)
Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD12

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay direct debits
- If there are any changes to the amount, date or frequency of your Direct Debit Valda Energy Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Valda Energy Limited to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of you Direct Debit, by Valda Energy Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Valda Energy Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.